

INTERDEPARTMENTAL MEMO

September 20, 2010

TO: NECA Personnel

FR: NECA Health & Wellness Committee

RE: Grand Opening – NECA Fitness Room

A Grand Opening of the recently constructed NECA Health & Wellness Fitness Room is scheduled on Tuesday, September 21st. The event will begin at 12:30 pm to include introduction of a proposed fitness program, snacks, drinks, & demonstrations. Ms. Ann Hight will be in attendance to assist with the event.

The room is located on the 2nd level of the old NECA office building next to the Drafting/Surveying Department.

We apologize for the late notice & ask that the information be immediately routed to local NECA personnel.

Thank you, see you there!