

Request for Proposal (RFP)
Bid No: 18-10-1940LE
Addendum No. 3

Date: November 20, 2018
To: All Proposers
Subject: Addendum No. 3
Consisting of six (6) Pages
RFP No.: 18-10-1940LE
Project Name: N12(19-4)1,2&4
Owner: Navajo Division of Transportation

Proposer shall make note of and/or incorporate all changes listed below into the requested Request for Proposal (RFP):

1. Remove and replace pages 1, 3 and 4 of the RFP with the attached pages.
 - a. **The due date for all proposals has been revised from ~~November 28, 2018~~ to December 4, 2018.**
2. An Addendum No. 4 will be issued to address the revised BIA plan sheets and permanent signing quantity revisions as discussed below.
3. The Navajo Division of Transportation has received the following questions regarding this RFP and thereby issues the following responses.

Questions Submitted	Responses Provided
I had a question regarding the signs, specifically the amount of “Speed limit 55” and Speed Limit 45”. The quantities and drawings do not match, specifically from Sheet 37 quantities. Some stations are mixed up, “lukachigai 7...” And “Wheatfields 12...” A few other stations and signs as well.	<p>In reviewing the permanent signing layouts versus the quantity sheets, NDOT agrees that several of the station callouts do not match the plan sheet sign locations. The BIA (Engineer of Record) has been made aware of the discrepancies and will be reviewing the quantity sheets for revisions.</p> <p>The BIA will be issuing updated sheets to reflect any changes before the due date of the proposals to allow bidders to adjust their unit prices as necessary</p>

Request for Proposal (RFP)

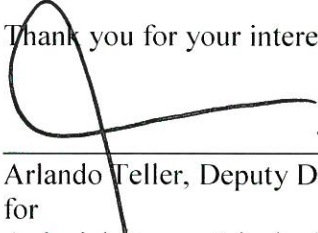
Bid No: 18-10-1940LE

Addendum No. 3

A formal question was not properly submitted to NDOT regarding this topic, but BIA Forestry wanted us to add this clarification information.	The commercial timber and logs identified for removal on the project cannot be taken from the project site. They are to be transported to the landing areas (identified by hatching and notes in the plan sheets) and cut up to be used as firewood for the community.
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END OF ADDENDUM NO. 3

Thank you for your interest!

 11.20.18

Arlando Teller, Deputy Division Director
for
Ardaniel Begay, Principal Contract Analyst
Project Contact Person

Navajo Nation Division of Transportation

Request for Proposal (RFP)

Bid No. 18-10-1940LE

The Navajo Division of Transportation (Navajo DOT) is soliciting proposals to construct "N12(19-4)1,2&4 Road Improvement Project in Tsaile/Wheatfields, AZ". The proposed work consists of grading and subgrade treatment, placement of aggregate base course, placement of hot asphaltic concrete pavement; installation of drainage structures, two arch type bridges, fencing, cattleguards, gates, signs, striping, and other miscellaneous work as called for in the design plans and specifications for this 17.20 km (10.68 miles) roadway project located in Tsaile/Wheatfields, AZ, Apache County, Navajo Nation.

Proposals will be subject to all requirements specified in RFP No. 18-10-1940LE. The RFP package will be available for download from the Navajo DOT website (www.navajodot.org), beginning October 11, 2018 at 10:00 AM.

A MANDATORY Pre-Proposal Meeting will be held at 10:00 AM (local Window Rock, AZ time) on Thursday, October 18, 2018 at the Wheatfields Chapter House, Wheatfields, AZ. The Pre-Proposal Meeting will consist of a brief presentation explaining the Project Scope and the necessary items required to be submitted as part of the RFP. Contractors are encouraged to conduct a field review of the project site on their own.

Proposal and bid package must be physically submitted to the following address by ~~November 28~~ **December 4**, 2018, no later than 4:00 PM (local Window Rock, AZ time):

Navajo Division of Transportation
Attention: Ardaniel Begay
Navajo Transportation Complex
#16 Old Coal Mine Road
Mentmore, NM 87319
(505) 371-8351

The Navajo Nation Business Opportunity Act and Navajo Preference Act shall apply to this project. Prospective bidders are encouraged to familiarize themselves with these provisions. Having preference does not guarantee the award of the project. Competitive Sealed Proposals under the Navajo Nation Business Opportunity Act shall be utilized in the selection of the Contractor. Refer to 12 N.N.C §332 Competitive Sealed Proposals.

The Navajo Nation reserves the right to waive any formalities or irregularities in the Request for Proposals and/or to reject any or all bids; to be the sole judge of the suitability of the materials offered and to award a contract for the furnishing of services it deems to be in the best interest of the Navajo Nation.

PART I

INFORMATION ONLY – NO RESPONSE TO THIS SECTION IS REQUIRED

- A. This Request for Proposal (RFP) provides the prospective respondents with sufficient information that will enable them to prepare and submit a proposal for consideration.
- B. This RFP contains the instructions governing the proposals to be submitted and the materials to be included. These are mandatory requirements which must be met to be eligible for consideration. Failure to adhere will result in a "Non-Responsive" Status.
- C. SCHEDULE OF ACTIVITIES AND TIMELINES:

Schedule of Activities	Timelines
Mandatory Pre-Proposal Meeting at Wheatfields Chapter House, Wheatfields, AZ	Thursday, October 18, 2018 at 10:00 am
Prospective respondents "Inquiry Timeline." Questions regarding this RFP must be submitted in writing, by fax or email prior to this date. No questions accepted after this date.	Wednesday, November 14, 2018, by 4:00 p.m.
Written responses to written questions will be distributed in writing through an Addendum issued on this date.	Tuesday, November 20, 2018, by 10:00 a.m.
Due date for all proposals	Wednesday, November 28, 2018, by 4:00 p.m. Tuesday, December 4, 2018, by 4:00 p.m.
Opening of proposals and evaluations by the Review Panel	Between November 29, 2018 to December 6, 2018 December 5, 2018 to December 11, 2018
Selection of Contractor	Friday, December 7, 2018 Friday, December 14, 2018

- D. INQUIRIES: Questions regarding this RFP must be submitted in writing, by fax or email to the Project Contact listed below. Written questions as to the intent or clarity of this RFP can be submitted to the Project Contact until the inquiring date listed in Section C. Written responses to written questions and any RFP amendments will be distributed in writing through an Addendum issued on the date listed in Section C. No further questions, in any form, will be entertained after the date listed in Section C.

Project Contact: Ardaniel Begay, Principal Contract Analyst, Navajo Division of Transportation,
Telephone: (505) 371-8351, Fax: (505) 371-8399, and Email: abegay@navajodot.org

- E. ADDENDUM OR SUPPLEMENT TO THIS REQUEST FOR PROPOSALS: In the event it becomes necessary to revise any part of this RFP, an addendum will be issued. **The addendum(s) will be available for download from the Navajo Division of Transportation (Navajo DOT) website**

(www.navajodot.org). It is important that respondents check the Navajo DOT website for addendum(s). Any respondents that already submitted a proposal will be notified.

- F. PROPOSALS SUBMISSION: Proposal must be received by ~~November 28~~ **December 4**, 2018, at 4:00 p.m. (local Window Rock, AZ time). Respondents who are mailing their proposals should allow sufficient time for mail delivery to ensure receipt by the time specified. If mailed, it is recommended that proposals be sent by certified mail to the address indicated on Page 2 of this RFP.
- G. NUMBER OF PROPOSALS TO BE SUBMITTED: In the submission of a proposal, one original and five (5) copies must be enclosed in **one sealed envelope**. A separately sealed Bid Schedule envelope should be contained within this overall proposal envelope as described in Part III, Section G. The outside of the proposal envelope should be clearly marked with: 1) Respondent's Contact information; 2) the RFP Bid Number; 3) the Project Name; and 4) the NDOT Contact Person.
- H. LATE RECEIPT OF PROPOSALS: Late proposals will not be accepted. It is the responsibility of the respondent to ensure that the proposal arrives at the Navajo DOT on or before the date/time specified.
- I. REJECTION OF PROPOSALS: The Navajo DOT reserves the right to reject any or all proposals and to waive informalities and minor irregularities in the proposals received.
- J. PROPRIETARY INFORMATION: Any restriction on the use of the information, data, contents contained within the proposals must be clearly stated in the proposal itself. Each and every page of the propriety material must be labeled or identified with the word "Proprietary." Proprietary information submitted in response to this RFP will be handled in accordance with applicable procurement regulations.
- K. PROPOSAL MATERIAL OWNERSHIP: All material submitted in reference to this RFP shall become the property of the Navajo Nation and will not be returned to the respondent. Responses received will be retained by the Navajo DOT and may be reviewed by any person(s) after the final selection has been made, subject to Section J. The Navajo DOT has the right to use any or all systems, ideas presented in this RFP, subject to limitations in Section J. Disqualification or non-selection of a respondent does not eliminate this right.
- L. INCURRING COSTS: The Navajo DOT is not liable for any cost incurred by the Respondent prior to issuance of signed contract award for services.
- M. ACCEPTANCE OF PROPOSAL CONTENT: The contents of the proposal of the successful respondent will become contractual obligation, if acquisition action ensues. Failure of the successful respondents to accept this obligation may result in cancellation of the award and such respondent may be removed from consideration for future solicitation.

Addendum Acknowledgement**Addendum:**

In submitting this Bid, Respondent represents that: *Respondent has examined and carefully studied the RFP and attachments, and any data and reference items identified in the RFP documents, and hereby acknowledges receipt of the following Addenda:*

Addendum No:**Addendum Date:**

Respondent's Acknowledgement Signature:

Name and Title

Company Name

Signature