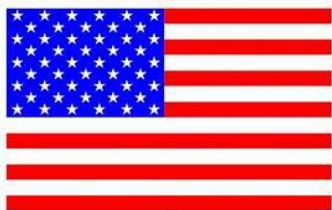


SAFETY ZONE NEWS

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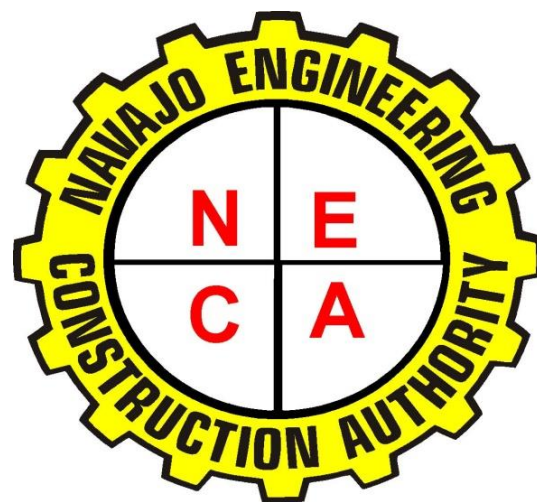
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We depend on each other

We are in the midst of the Coronavirus Pandemic and we, as a company, need to work together to keep each other safe. NECA is like a chain, we are all connected. Our field crews and departments are connected by a person or persons through the main office.

We, NECA employees, are depending on each other to stay safe from the coronavirus. We work around each other and we may come in contact the same items. These items may not only be tools but also door handles, door knobs, porta john's door handles, coffee pot handles and pens. So many items that can be touched by multiple people each day. We want to keep the spreading of germs to a minimum. Especially where there is low air



circulation, like in job trailers, offices, bunk vans and vehicles. This is why all of us need to do our part by washing our hands, wearing our face masks and staying 6 feet away from each other.

We don't want anyone to bring the virus to work. Everyone needs to take precautions at work and take precautions at home.

Keep your homes coronavirus free and come to work healthy and coronavirus free. Practice safety at work and at home.

Keep working safe.

Be Aware
Be Safe
Be Productive

What to Look For

All safety trainings are on hold until further notice. Training will be provided on a case-by-case request.

The current Covid-19 guidelines will be utilized when we conduct a class. This includes limiting the number of students to 10, spacing the work stations at,

least six feet apart, washing hands and wiping down work stations frequently.

No refreshments will be provided. If you are ill, please refrain from attending the class.

REMEMBER to wear your face mask while on duty.

NECA has worked 112 days without a Lost Time Injury

NOTICE
PPE REQUIRED
BEYOND THIS
POINT



Wash hands for at least 20 seconds.

Seven Steps to Correctly Wear a Respirator at Work

Following these simple steps will help you properly put on and take off your respirator, and keep you and everyone else safe.

1 Wash Your Hands



Wash your hands with soap and water or alcohol-based hand rubs containing at least 60% alcohol.

2 Inspect the Respirator



Inspect the respirator for damage. If it appears damaged or damp, do not use it.

3 Put on the Respirator



Cup the respirator in your hand with the nosepiece at your fingertips and the straps hanging below your hand.



Cover your mouth and nose with the respirator and make sure there are no gaps (e.g., facial hair, hair, and glasses) between your face and the respirator.



Place the strap over your head and rest at the top back of your head. If you have a second strap, place the bottom strap around your neck and below your ears. Do not crisscross straps.



If your respirator has a metal nose clip, use your fingertips from both hands to mold the nose area to the shape of your nose.

4 Adjust the Respirator



Place both hands over the respirator. Inhale quickly and then exhale. If you feel leakage from the nose, readjust the nosepiece; if leakage from the respirator edges, readjust the straps.



Repeat until you get a proper seal. If you can't get a proper seal, try another respirator.



Avoid touching the respirator while using it. **If you do, wash your hands.**

Note: If you reuse your respirator, wear gloves when inspecting and putting on the respirator. Avoid touching your face (including your eyes, nose, and mouth) during the process.

6 Remove the Respirator



Wash your hands.



Remove the respirator from behind. Do not touch the front.

7 Dispose of the Respirator



If the respirator does not need to be reused because of supply shortages, discard it in a closed-bin waste receptacle. Wash your hands.

For more information, see the quick video, "Putting On and Taking Off a Respirator". ▶



COVID-19 Pandemic Guidelines

The follow is a return to work letter for all Navajo Engineering and Construction Authority employees. For the safety and health of each employee, all the guidelines **MUST** be adhered to and enforced by all responsible persons.

“SHIPROCK, NM (Apr 23, 2020)—Navajo Engineering and Construction Authority is extending its closure to support Navajo Nation leadership and frontline workers in the battle against COVID-19. The new ‘return to work’ date is May 11, 2020. All NECA employees will return to work on that date at 7:00 AM. The work schedule will be Monday to Thursday from 7:00 AM to 5:30 PM.

NECA continues to urge its employees to follow the public health guidelines, as set forth by the Navajo Nation leadership. Please stay home—shelter in place—during this critical period. NECA will require all employees to wear a face covering, upon returning to work, as recommended by the CDC. Face coverings can be commercially made or made from cloth at home.

The following guidelines have been created to help employees return to work safely on May 11, 2020:

1. All employees will return to their position before the shutdown.
2. Employees will adhere to all safety precautions; PPE will be required.
3. Non-employees will have limited access to yards, field offices, and projects.
4. Employment applications will be submitted by mail or fax only. Field Offices will not accept applications.
5. Employees’ questions related to COVID-19 safety will be addressed and answered.
6. Employees will be required to continue practicing Social Distancing.
7. Managers will send employees home who are sick or show signs of illness (coughing, sneezing, complaining of body aches or headaches).
8. Managers will continue to keep employees updated on COVID-19.

If you would like more information about this topic, please email NECA.Communications@Navajo.net.”

The follow is a return to work letter for all Navajo Engineering and Construction Authority employees. For the safety and health of each employee, all the guidelines **MUST** be adhered to and

If you would like more information about this topic, please email [NECA Communications @Navajo.net](mailto:NECA.Communications@Navajo.net)



For more information, visit
www.osha.gov/coronavir
 us **or call 1-800-321-OSHA (6742)**

SAFE MAN-HOUR AWARDS

NECA would like to recognize the following work crews. These crews have reached their goal of Safe Man-hours worked during the month of April.

Each member of these work crews will be receiving a Safety Award as a token of appreciation for working safe.

Thank you for working safe.

Carpenter Shop
 Henry Murphy
 Main Office
 Cary Patterson



Navajo Engineering & Construction Authority
One Uranium Blvd.
P.O. Box 969
Shiprock, NM 87420

Phone (505) 210-7070
Fax (505) 210-7013



Www.Navajo.Net



Dikos Ntsaaígíí-Náhást'éíts'áadah STOP THE SPREAD OF GERMS

HELP PREVENT THE SPREAD OF THE RESPIRATORY DISEASES LIKE COVID-19.

**Bitah dahoneezgal'ígíí
bits'aa nanínáh**

Avoid close contact
with people who are
sick.



**Áadóó nínáá' ních'íh
dóó nízéé' t'áádoo
bídíníhí**

Avoid touching your
eyes, nose, and
mouth.



**Dílkosgo dóó
Háts'iyaa dínígo
Chíbee Yit'oodí
chíníí' dóó Ts'íllzééh
bíih hí'níí' biyí'jíl'
kódíníí'**

Cover your cough or
sneeze with a tissue,
then throw the tissue
in the trash.



**T'áadoole'í áláhjí'
chíníí' nígíí' bíná'íjot**

Clean and disinfect
frequently touched
objects and surfaces.



**Nitah honeezgalgo
t'áá hooghandí
síníidá t'áá hazhó'ó
azee' naah ádoolníí'
bíníiyé'go t'éiyá**

Stay home when you
are sick, except to
get medical care.



**T'áá níhíla'
t'ánínádaahgís t'íígo
yíkq'sígíí naadlindah
alzíníí' bígíhahjí'**

Wash your hands
often with soap and
water for at least 20
seconds.



For more information:
Navajo Department of Health
(P) 928.871.7014
(E) ndoh@navajo-nsn.gov

Website:
<http://www.ndoh.navajo-nsn.gov/COVID-19>

