

NAVAJO ENGINEERING AND CONSTRUCTION AUTHORITY

P.O. BOX 969 SHIPROCK, NEW MEXICO 87420 TELEPHONE 505-210-7070

EMPLOYMENT APPLICATION

Navajo Engineering and Construction Authority gives preference to eligible and qualified applicants in accordance with the Navajo Preference in Employment Act (NPEA)

PERSONAL INFORMATION

DATE: 08/07/2022

CENSUS NO. 201,648

NAME: Keith Bernice

LAST

FIRST

M.I

MAILING ADDRESS: P.O Box 7913

CITY: Newcomb

STATE: NM

ZIP CODE: 87455

PHYSICAL ADDRESS: 2.5 SW of Two Grey Hills Trading Post

PHONE: (505)-809-5398

EMAIL: bkeithj2364@gmail.com

☐ CDL ☒ REGULAR

☐ ID

LICENSE NO: 082887661

CLASS: D

STATE: NM

EXP: (MMDDYY) 05/11/2024

ARE YOU RELATED TO ANYONE WITHIN NECA? ☐ YES ☒ NO

If YES, provide the following information

NAME/DEPARTMENT:

RELATIONSHIP:

U.S. MILITARY OR NAVAL
SERVICE? No

RANK

PRESENT MEMBERSHIP IN NATIONAL GUARD
OR RESERVES

EMPLOYMENT DESIRED

1. Security Guard
2. Day Shift (N19)

- 3.
- 4.

DATE YOU CAN
START:

August 8, 2022

WAGES DESIRED: N/A

ARE YOU EMPLOYED NOW? ☒ YES ☐ NO

IF SO MAY WE INQUIRE OF YOUR PRESENT
EMPLOYER? ☒ YES ☐ NO

If YES, list Employer & Phone no:

CCSD & (505)-696-3422

EVER APPLIED TO THIS COMPANY BEFORE? Yes

WHERE Shiprock/371

WHEN 2005

EDUCATION NAME AND LOCATION OF SCHOOL	DATES ATTENDED (MM/YY)		GED/DIPLOMA/DEGREE RECEIVED	MAJOR/MINOR
	FROM	TO		
HIGH SCHOOL				
Layton High School	08/1979	04/1982	GED	N/A
COLLEGE				
San Juan College	08/2002	04/2003	CNA certificate	CNA
TECHNICAL/VOCATIONAL/BUSINESS SCHOOL				

DO YOU TYPE? Yes

ARE YOU FAMILIAR WITH A COMPUTER? Limited

ARE YOU FAMILIAR WITH BOOKKEEPING? Yes

ADDITIONAL EMPLOYMENT INFORMATION

HAVE YOU EVER BEEN CONVICTED OF A FELONY? *

☐ YES

☒ NO

If YES, Give Date and Reason

* A conviction does not automatically disqualify you, however, an incomplete answer will result in an incomplete application

HAVE YOU EVER BEEN CONVICTED OF A MISDEMEANOR INVOLVING CONDUCT THAT IS CONSIDERED CONTRARY TO COMMUNITY STANDARDS OF JUSTICE, HONESTY OR GOOD MORALS? * ☐ YES ☒ NO

If YES, Give date and Reason

* A conviction does not automatically disqualify you, however, an incomplete answer will result in an incomplete application

LAST

FIRST

MIDDLE

SUFFIX

ADDITIONAL EMPLOYMENT INFORMATION (CONT'D)

LIST ANY PHYSICAL CONDITION(S) WHICH MAY CHALLENGE YOUR ABILITY TO PERFORM THE RESPONSIBILITIES OF THE JOB FOR WHICH YOU ARE APPLYING.

N/A

EMPLOYMENT HISTORY (DO NOT INDICATE "SEE RESUME". Begin with current or most recent position.)

DATE (MM/YYYY)	NAME AND ADDRESS OF EMPLOYER	SALARY	JOB TITLE	REASON FOR LEAVING
FROM 08/2000	Central Consolidated School Highway 64, Old High School Road	\$12	Bus Aide	
TO Current				
FROM				
TO				
FROM				
TO				
FROM				
TO				

REFERENCES:

GIVE BELOW THE NAMES OF THREE (3) PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

NAME	ADDRESS	BUSINESS	TELEPHONE NUMBER	YEARS ACQUAINTED
1. Donna Benally	benado@centralschools.org	Clerical	(505)-860-9428	15
2. Edith Frank	N/A	N/A	(505)-716-8211	12
3. Relinda Tom	N/A	Healthcare	(505)-427-4101	7

IN CASE OF EMERGENCY NOTIFY:

Herby Johnson

Son

(505)-258-1129

NAME

RELATIONSHIP

PHONE NO.

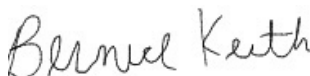
PRE-EMPLOYMENT STATEMENT - PLEASE READ CAREFULLY AND SIGN THE STATEMENT BELOW

THE INFORMATION THAT I HAVE PROVIDED ON THIS APPLICATION IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. ANY MISREPRESENTATION OR OMISSION OF ANY FACTS ON MY APPLICATION, OR ANY OTHER MATERIALS USED IN THE APPLICATION PROCESS, OR INFORMATION OFFERED DURING ANY INTERVIEW, CAN BE JUSTIFICATION FOR REFUSAL OF EMPLOYMENT, OR IF EMPLOYED, TERMINATION FROM EMPLOYMENT WITH NAVAJO ENGINEERING AND CONSTRUCTION AUTHORITY. MY SIGNATURE BELOW AUTHORIZES NAVAJO ENGINEERING AND CONSTRUCTION AUTHORITY TO CONTACT ANY OF MY PRIOR EMPLOYERS FOR REFERENCE PURPOSES.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS ON THIS APPLICATION, FURTHER I UNDERSTAND AND AGREE THAT MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT ANY PREVIOUS NOTICE.

DATE 08/07/2022

SIGNATURE

**DO NOT WRITE BELOW THIS LINE**

REMARKS: